



## Qualified Reservist Distribution Form

This Form must be completed by the Client/Employer and submitted to FlexSystem in order to process a Qualified Reservist Distribution.

Participant/Employee Name: \_\_\_\_\_

Date of Order/Call: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Participant/Employee Phone Number: \_\_\_\_\_ Participant/Employee ID: \_\_\_\_\_

Client Name: \_\_\_\_\_

Client ID Number: \_\_\_\_\_ Client Phone Number: \_\_\_\_\_

Distribution Amount: \$ \_\_\_\_\_

As the Client/Employer, I request payment from the health Flexible Spending Account for the Participant/Employee listed above. I certify that the information the Participant/Employee has provided me is true and that the requirements of a Qualified Reservist Distribution has been met. I agree to forward this distribution to the Participant/Employee within a reasonable time frame, but no later than 60 days following the date of the order/call. I agree to take the necessary steps to include this distribution in the Participant/Employee's taxable income.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_